



# Board of County Commissioners Agenda Request



**Requested Meeting Date:** July 9, 2024

**Title of Item:** Adopt Budget Amendment Resolutions

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <div style="text-align: right; font-size: small;"><i>*provide copy of hearing notice that was published</i></div> <div style="float: right; width: 50%;"><input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*</div> <div style="clear: both;"></div>
<b>Submitted by:</b> Jessica Seibert	<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b> 5 Min.
<b>Summary of Issue:</b>  A line item was included in the 2024 budget to plan for market adjustments for non-union staff. Due to the timing of the salary study being completed at year end, the estimated value of the proposed increases was placed in the General Fund Central Services account.  The adjustments have now been transferred out of the Central Services account and into each of the affected departmental budgets to accurately reflect 2024 wages in each budget. This transfer affects three year-end resolutions that must now be amended. Attached are the three resolutions passed on December 19, 2023 and three amended resolutions.  These amendments and transfers do not affect the previously adopted 2024 levy amount.	
<b>Alternatives, Options, Effects on Others/Comments:</b>	
<b>Recommended Action/Motion:</b> Adopt amended budget resolutions. Each resolution should be adopted separately.	
<b>Financial Impact:</b> <div style="display: flex; justify-content: space-between;"><div>Is there a cost associated with this request? What is the total cost, with tax and shipping? \$ Is this budgeted?</div><div style="display: flex; align-items: center;"><div><input type="checkbox"/> Yes    <input type="checkbox"/> No</div><div style="margin-left: 20px;">Please Explain:</div></div></div>	

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED **July 09, 2024**

By Commissioner: xxx

**20240709-xxx**

**2024 Levy Amendment**

**BE IT RESOLVED**, that the Aitkin County Board of Commissioners hereby amends the final property tax levy for taxes payable in 2024 for the following funds, maintaining the total levy at the original adopted amount:

<u>FUND</u>	<u>LEVY</u>
Revenue Fund	\$10,010,770
Road and Bridge Fund	\$3,137,978
Solid Waste	\$337,910
Health & Human Services Fund	\$3,257,787
County Parks	\$15,000
Debt Service	\$745,516
Total:	\$17,504,961

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 9<sup>th</sup> day of July 2024 and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 9<sup>th</sup> day of July 2024**

\_\_\_\_\_  
Jessica Seibert  
County Administrator

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED December 19, 2023

By Commissioner: Westerlund

**20231219-140****2024 Levy**

**BE IT RESOLVED**, that the Aitkin County Board of Commissioners hereby adopts the final property tax levy for taxes payable in 2024 for the following funds:

<u>FUND</u>	<u>LEVY</u>
Revenue Fund	\$10,017,605
Road and Bridge Fund	\$3,137,978
Solid Waste	\$331,075
Health & Human Services Fund	\$3,257,787
County Parks	\$15,000
Debt Service	\$745,516
Total	\$17,504,961


Commissioner Leiviska seconded the adoption of the resolution, and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT****All Members Voting Yes**

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19<sup>th</sup> day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19<sup>th</sup> day of December 2023

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED July 09, 2024

By Commissioner: xxx

**20240709-xxx****2024 Budget Amendment for Leviable Funds****BE IT RESOLVED**, that the following 2024 budgets will be amended for the leviable funds of Aitkin County:

<u>Fund/Account</u>	<u>Revenues</u>	<u>Reserves</u>	<u>Expenditures</u>
General Fund	\$18,184,736	\$241,624	\$18,426,360
Road and Bridge	\$13,273,132	\$0	\$13,273,132
Health & Human Service	\$7,835,589	\$0	\$7,835,589
Parks	\$840,904	\$67,128	\$908,032
Debt Service	\$745,516	(\$45,001)	\$700,515
ARPA Funds	\$0	\$0	\$0
Total:	\$40,879,877	\$263,751	\$41,143,628

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENTAll Members Voting xxx**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 9<sup>th</sup> day of July 2024 and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 9<sup>th</sup> day of July 2024**

---

Jessica Seibert  
County Administrator

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED December 19, 2023

By Commissioner: Kearney

**20231219-139****2024 Budgets****BE IT RESOLVED**, that the following 2024 budgets be set for the leviable funds of Aitkin County:


Fund/Account	Revenues	Reserves	Expenditures
General Fund	\$18,033,452	\$276,500	\$18,309,952
Road and Bridge	\$13,245,578	\$0	\$13,245,578
Health & Human Service	\$7,798,747	\$0	\$7,798,747
Parks	\$840,904	\$67,128	\$908,032
Debt Service	\$745,516	(\$45,001)	\$700,515
ARPA Funds		\$0	\$0
Total:	\$40,664,197	\$298,627	\$40,962,824

Commissioner Leiviska seconded the adoption of the resolution, and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT****All Members Voting Yes****STATE OF MINNESOTA}**  
**COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator Aitkin County Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19<sup>th</sup> day of December 2023, and that the same is a true and correct copy of the whole thereof

Witness my hand and seal this 19<sup>th</sup> day of December 2023

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**ADOPTED **July 9, 2024**

By Commissioner: xxx

**20240709-xxx****2024 Budget Amendment for Non-Levy Budgets**

**BE IT RESOLVED**, the Aitkin County Board of Commissioners, County of Aitkin, do hereby amend the following fund budgets that are non-levy for 2024.

Fund/Account	Revenues	Reserves	Expenditures
Law Library	\$30,000	\$0	\$30,000
TRUST (include FTS)	\$1,885,297	\$46,995	\$1,932,292
Resource Management	\$485,700	\$138,053	\$623,753
County Surveyor	\$435,168	\$0	\$435,168
Missing Heirs	\$0	\$0	\$0
MCIT	\$0	\$0	\$0
Collaborative Grant	\$65,795	\$0	\$65,795
Environmental Trust	\$26,000	\$0	\$26,000
LLCC	\$950,020	\$(5,072)	\$944,948

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENTAll Members Voting xxx

**STATE OF MINNESOTA}**  
**COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 9<sup>th</sup> day of July 2024, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 9<sup>th</sup> day of July 2024**

\_\_\_\_\_  
Jessica Seibert  
County Administrator

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED December 19, 2023

By Commissioner: Westerlund

**20231219-151****2024 Non-Levy Budgets**

**BE IT RESOLVED**, the Aitkin County Board of Commissioners, County of Aitkin, do hereby set the following fund budgets that are non-levy for 2024.

Fund/Account	Revenues	Reserves	Expenditure
Law Library	\$30,000	\$0	\$30,000
TRUST (include FTS)	\$1,850,340	\$46,995	\$1,897,335
Resource Management	\$485,700	\$138,053	\$623,753
County Surveyor	\$430,470	\$0	\$431,470
Missing Heirs	\$0	\$0	\$0
MCIT	\$0	\$0	\$0
Collaborative Grant	\$65,795	\$0	\$65,795
Environmental Trust	\$26,000	\$0	\$26,000
LLCC	\$938,731	\$(5,072)	\$933,659

Commissioner Kearney seconded the adoption of the resolution, and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT****All Members Voting Yes****STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19<sup>th</sup> day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19<sup>th</sup> day of December 2023

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator